



# Parent Code of Conduct Policy

Ratified by Council	
Date	
Name	
Signature	

<b>Provenance</b>	<b>To be Revised (Date)</b>	
	<b>Relates to Standard</b>	12. Child Abuse Prevention
	<b>Related Documents</b>	•
	<b>Links with</b>	•
	<b>Appendix</b>	•

## Policy

The West Coast Steiner School is committed to a respectful, communicative and mutually supportive relationship between parents and staff.

### Background

This Code of Conduct is intended to assist parents and to identify and resolve issues of conduct that may arise at school. It is designed to guide parents in their dealings with staff, other parents, students and the wider community. The code has been written in line the schools values and expectations.

## Procedures

### Parents and guardians are asked to:

- Contact the teacher directly on any matter of concern for your child
- Support your child/ren in all educational endeavours by giving praise and showing interest in school activities
- Help your child/ren to discover that it is often the process that is experienced rather than the end product that makes it all worthwhile
- Help your child/ren to understand that giving of your very best is what matters rather than always comparing yourself against the capabilities of others
- Demonstrate that both parents and teachers work together for the benefit of the child/ren
- Listen to your child/ren, but remember that a different "reality" may possibly exist elsewhere
- Support the philosophy of Steiner Education
- Understand the importance of a healthy parent/teacher/child triangle and communicate any concerns to your child's teacher in a constructive manner
- Adhere to the school's policies
- Co-operate where your child's behaviour has overstepped accepted school standards
- Support the school in its efforts to maintain a positive teaching and learning environment
- Maintain a positive and co-operative attitude

### Parent/Guardian Rights

- To be treated with respect and courtesy by other parents
- To have confidentiality over sensitive issues respected by staff
- To be treated in a caring and polite manner
- To be respected by staff and students

- To have a timely response to concerns raised
- To be treated with professionalism from all staff members
- To be listened to and clearly communicated with, in regard to their child's education.

### **Parent/Guardian Responsibilities**

- Under no circumstances approach another child whilst in the care of the school to discuss or chastise them because of actions towards parents' own child/ren
- Be aware that events have many sides, be prepared to listen to them and seek to verify facts before stating a concern
- Respect the rights of staff members and other individuals
- Respect the reputation of teachers and administrators and kindly be mindful of communications
- Follow the correct procedures to resolve a grievance or conflict
- Follow any reasonable instructions given by a staff member
- Respect teachers' preparation time before school and make an appointment at a mutually convenient time if you wish to speak to a teacher -please do not expect a meeting before school unless pre-arranged
- Do not discuss any grievances in front of your child/ren regarding the school and/or other children and parents; attempt to converse only with the person/s involved, and avoid unnecessary involvement of the general school community. Concerns of a general nature are more appropriate for other school forums such as management or council.
- On excursions, helping in class or on camps, parents must follow the instructions and wishes of the teacher. A parent may remind students of the rules but at no time issue consequences.

<b>Parent Rights</b>	<b>Parent Responsibilities</b>
Parents have the right to respect, courtesy and honesty.	Therefore parents have the responsibility to model respectful, courteous and honest behaviour.
Parents have the right to be informed of relevant school activities, policies and discussions affecting their children's education and welfare.	Therefore parents have the responsibility to read relevant newsletters and notes and to contact the school with queries.

Parents have the right to be informed of their children's progress.	Therefore parents have the responsibility to read reports and portfolios and attend parent/teacher meetings and interviews.
Parents have the right to have a voice in matters relating to their children's education and welfare.	Therefore parents have the responsibility to communicate ideas to the school or parent body.